



Town of Hartford
Professional Services
Reimbursement Notice

Town of Hartford
3360 Hwy K
Hartford, WI 53027
262-673-7066

Pursuant to the Zoning Ordinance of the Town of Hartford, Wisconsin, the Town of Hartford Town Board has determined that whenever the services of the Town Attorney, Town Engineer, Town Planner, or any other of the Town's professional staff results in a charge to the Town for that professional's time and services and such service is not a service supplied to the Town as a whole, the Town Clerk shall charge that service for the fees incurred by the Town to the property owner incurring those fees, even if the request is not approved. Also, be advised that pursuant to the Zoning Ordinance of the Town of Hartford, Wisconsin, certain other fees, costs, and charges are the responsibility of the property owner even if the request is not approved. Imposition of any fees, costs, or charges; however, is subject to the property owner's appeal rights as described in said Zoning Ordinance of the Town of Hartford, Wisconsin.

I, the undersigned, have been advised that pursuant to said Zoning Ordinance of the Town of Hartford, Wisconsin, if the Town Attorney, Town Engineer, Town Planner, or any other of the Town professional provides services to the Town because of my activities, whether at my request or at the request of the Town, **I shall be responsible for the fees incurred by the Town, even if the request is not approved.** In addition, I have been advised that pursuant to said Zoning Ordinance of the Town of Hartford, Wisconsin, certain other fees, costs, and charges are my responsibility even if the request is not approved. By signing this document; however, I am not waiving my appeal rights that are described in said Zoning Ordinance of the Town of Hartford, Wisconsin.

Name and Address of Property Owner responsible for any outstanding Invoicing.

Name:
Street address:
City, state, zip code:
Address of property if different from above:
Tax ID / Tax Key Number(s) of Property involved in the request:
Description of project/request:

Signature of Property Owner

Date

Signature of Property Owner

Date

Signature of Town Planner