



Request to Amend the
Town of Hartford
Comprehensive Plan

Town of Hartford
3360 Hwy K
Hartford, WI 53027

Overview: On April 13, 2009, the Town Board adopted and amended on January 12, 2021, a comprehensive plan consistent with state law. The Town Board has the authority to amend it from time to time. An application to amend the plan can be submitted by a person or the Town Board, Plan Commission, or the Town Chairperson. The plan consists of text and a series of maps – both of which can be amended.

Governing regulations: The Town Board adopted Resolution 2020-05 on September 14, 2020, which describes the procedures and other requirements that will be used to review applications to amend the comprehensive plan. A copy of this resolution is on file in the office of the Town Clerk at the Town hall. General instructions: Application materials should be submitted to the Town Clerk at the mailing address shown above. If you have any questions, do not hesitate to contact the Town Planner at (262) 204-2350 or via email at ben.greenberg@cedarcorp.com.

1. Applicant type. Check only one.	
<input type="checkbox"/>	Town resident, a person having title to land within the town, or a person having a contractual interest in land to be directly affected by the proposed amendment
<input type="checkbox"/>	Town Board or Plan Commission (Skip Question 2)

2. Applicant and agent information Include the names of the agent, if any, that helped prepare this application including the supplemental information. Examples include surveyors, engineers, landscape architects, architects, planners, and attorneys.	
Applicant	Agent (if any)
Name:	
Street address:	
City, state, zip code:	
Daytime telephone:	
Email address:	

3. Type of proposed amendment (check one)	
<input type="checkbox"/>	Amendment of a regulating map, such as the future land use map (Skip Question 5)
<input type="checkbox"/>	Text amendment (e.g., add text to the plan document or revise existing text) (Skip Question 4)
<input type="checkbox"/>	Text amendment and Map Amendment

4. Proposed Map Amendment					
Physical address					
Tax key number(s)	T6-	T6-	T6-	T6-	T6-
Note: The tax key number can be found on the tax bill for the property, or it may be obtained from the Town Clerk.					

Current land use designation on the future land use map (check all that apply)	Proposed land use designation on the future land use map	Acreage subject to amendment
<input type="checkbox"/> Urban Density Residential		
<input type="checkbox"/> Rural Density Residential		
<input type="checkbox"/> Commercial		
<input type="checkbox"/> Light Industrial		
<input type="checkbox"/> Institutional		
<input type="checkbox"/> Outdoor Recreation		
<input type="checkbox"/> Agricultural Preservation		
<input type="checkbox"/> Agricultural Transition		

5. Proposed text amendment. Describe the changes you would like to see made to the text of the plan and the page number where the change would occur, if approved. Attach additional pages as necessary.

6. Applicant certification

- I certify that all of the information in this application, along with any attachments, are true and correct to the best of my knowledge and belief.
- I understand that I may be charged additional fees (above and beyond the initial application fee) consistent with the Town of Hartford municipal code.
- I understand that submission of this application authorizes town officials, Plan Commission members, Town Board members, employees, and other designated agents to enter the subject property to conduct whatever site investigations are necessary to review this application. This does not authorize any such individual to enter any building on the subject property, unless such inspection is specifically related to the review of this application and the property owner gives his or her permission to do so.
- I understand that this application and any written materials relating to this application will become a permanent public record and that by submitting this application I acknowledge that I have no right to confidentiality. Any person has the right to obtain copies of such written materials.
- I understand that the Town Planner will review this application to determine if it contains all of the required information. If he or she determines that the application is incomplete, it will not be scheduled for review until it is deemed to be complete.

Applicant:

Date:

