



Certified Survey Map (CSM)
Submittal Form and Data Sheet
Town of Hartford

Town of Hartford
3360 Hwy K
Hartford, WI 53027
262-673-7066

Owner Name:		Surveyor Name:	
Owner Address:		Surveyor Company:	
		Phone #:	
Owner Phone #:		Email:	
Owner E-mail:			
<input type="checkbox"/> Formal Submittal <input type="checkbox"/> Concept Review			
Land Section:			
Tax ID No(s):			
What are the intended uses of the lots being created? If no lots are being created, what is the purpose of the CSM?			
Please submit the CSM and Checklist to the Town Clerk at the mailing address shown above. If you have any questions, do not hesitate to contact the Town Planner at: (262) 204-2350 or ben.greenberg@cedarcorp.com			
<u>For formal CSM submittal, the enclosed submittal checklist must be completed prior to CSM review.</u>			
This Section for Town Staff Use Only:			
File No:			
Fee Paid:			
Date Paid:			
Receipt No:			

**CSM SUBMITTAL CHECKLIST to be Completed by applicant and/or surveyor
(not required for concept review)**

Please Check the Appropriate Box

Yes	No	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Is the Certified Survey Map to scale, signed, sealed, and dated by the Surveyor with the same revision dates on all pages?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Do any villages or cities have extraterritorial review authority? If so, have they been contacted regarding their CSM submittal process?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Are there any utilities required? If so, plan accordingly and communicate with the utilities early in the process. Existing and proposed easements must be identified on the CSM.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does the property contain wetlands that have been field verified? If yes, please submit a copy of the report and indicate the source and date of the delineation on the CSM. Written documentation of DNR concurrence must also be submitted
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does the property contain floodplain? Please indicate the elevation, boundary, source, and whether the boundary was field delineated.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Has the Washington County Department of Public Works or the State Department of Transportation completed a review of the proposed highway accesses, <i>if applicable</i> ?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Is the property to be served by a private sewage system? If so, has Washington County been contacted for review?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Are there are any existing septic systems or wells on the subject lands?

The Town has 90 days to review the CSM per Chapter 236 Wisconsin State Statutes.

Please contact the Town Clerk at (262) 673-7066 to determine review fees.